



ICiPS 2024 AWARDS

WHO CAN APPLY?

Any organisation who provides public services may apply.

HOW MANY APPLICATIONS CAN BE MADE BY EACH ORGANISATION?

There is a limit of one application per category. Please include one application form per entry.

IS THERE A COST TO APPLY?

No; but if shortlisted you will need to fund transport and accommodation to attend our conference to accept the award.

HOW TO APPLY:

- Complete the application cover form (page 6)
- Submit up to 4 sides of A4, minimum font size 10, outlining how you meet the criteria of the category you are applying for
- Email applications to: debbie@icips.org

ARE THERE ANY OTHER CONSIDERATIONS?

- Organisations and individuals nominated for an award may be invited to present their work at our conference.
- Your entry will be placed in our resource area so other members may learn from it. Please redact sensitive information.

TERMS & CONDITIONS.

The Conditions of Award set out the standard terms and conditions applicable to all:

- ICiPS is not responsible for safe receipt of applications; please include a delivery receipt when sending.
- Shortlisted applicants agree to send at least one representative to the annual conference to accept the award. Failure to attend the conference will result in automatic disqualification. Nominees are expected to pay their own travel costs to the conference.
- The applicant agrees that the application can be shared with ICiPS members via the ICiPS data base.
- The applicant agrees to take part in publicity; copies of photos taken at the awards can be provided at no cost.
- Consultants may not submit applications based on work commissioned by another organisation without providing evidence of that organisations express consent, and clarification of who the award is to be made to.
- The judge's decision is final.

KEY DATES

- **Closing date:** 16 August 2024 at 5pm.
- **Notification of outcome:** 30 August 2024.
- **Conference:** 16 October 2024

QUESTIONS

Please send questions about the awards to debbie@icips.org



ICiPS 2021 CONTINUOUS IMPROVEMENT AWARD CATEGORIES

COMMITMENT TO PERSONAL DEVELOPMENT

This award recognises individuals who have gone above and beyond what is expected from them in a professional capacity, to develop their continuous improvement skills. It could be someone starting out in CI or someone seeking to extend their existing knowledge. It could be someone employed in the capacity of a CI practitioner, or an employee with an interest in the subject. Development doesn't have to be paid for learning, it can be work shadowing, site visits, attending events, research. The application should come from the nominees' line manager.

Judging Criteria

- 1) What makes this individual stand out.
- 2) Details of the personal motivation for development.
- 3) Details of development undertaken.
- 4) Details of how the nominees knew knowledge has been applied to the benefit of the nominee and the organisation.

SENIOR LEADERSHIP COLLABORATION TO EMBED A CULTURE OF CI

This award is to recognise senior management teams (SMT) who have come together with the aim of embedding continuous improvement. It must not be a one-off initiative, but a fundamental shift in the way the SMT work as a coherent whole.

Judging Criteria

- 1) Collaborations must have been initiated by the SMT within participating organisations as opposed to have been mandated by Ministers or officials.
- 2) Collaboration should have shifted the way the senior management team work.
- 3) Challenges have been solved through the collaboration.
- 4) Allocating and managing accountabilities, responsibilities, and outcomes between the SMT have ensured delivery of improvements.

PRACTICING LISTENING AND LEARNING TO IMPROVE FRONT LINE SERVICES.

This award recognises organisations who have developed mechanisms to ensure employee, stakeholder and customer concerns and ideas are pro-actively heard and acted on in order to improve front line services.

Judging Criteria

- 1) A 'just' or culture of trust is evident.
- 2) A range of feedback mechanisms are in place
- 3) Employees raise ideas and concerns without fear and with confidence they will be given due consideration.
- 4) An infrastructure that is in place to proactively assess individual and collective feedback.
- 5) Feedback has led to change.

INNOVATIVE APPROACHES TO DELIVERING CI

The award recognises innovative approaches to embedding continuous improvement.

Judging Criteria

- 1) Changes have been applied to an area where known approaches have failed.
- 2) Change carries a degree of risk due to the level of innovation.
- 3) The balance between innovation and risk has been managed with key stakeholders.

APPLICATION COVER FORM

Lead organisation	Address with postcode		
Lead contact	Contact email	Contact phone	
Secondary contact	Contact email	Contact phone	
Category being applied for			
Signed		Date	
Signing confirms understanding of, and agreement to, the terms and conditions			