

A collection of book titles
considered essential reading in
the world of Continuous
Improvement, Leadership, Change
Management & Culture Change,
Project Management & Systems
Thinking

Essential Reading

ICIPS SUGGESTED READING LIST

Compiled from
recommendations by the
ICiPS Twitter Community

**THE INSTITUTE FOR CONTINUOUS
IMPROVEMENT IN PUBLIC SERVICES**

Suggested Reading List

Foreword

Reading is an essential part of our roles as Continuous Improvement specialists, but there are so many books to choose from, so which ones should you read?

With this in mind we decided to ask our faithful followers on Twitter to suggest books that have made an impact on them. We received a wide range of titles from Continuous Improvement, through to Leadership, Project Management, Change Management, plus more!

This e-book is the 13th in our series and we are very grateful to our ICiPS Twitter members for their valuable contributions

THANK YOU!

Debbie Simpson

CEO – ICiPS

Suggested Reading List

How to Succeed with Continuous Improvement: A Primer for Becoming the Best in the World – Joakim Ahlstrom

The Toyota Engagement: How to Understand and Implement Continuous Improvement Thinking in Any Organisation – Tracey Richardson, Ernie Richardson, et al.

Our Iceberg is Melting: Changing and Succeeding Under Any Conditions – John Kotter & Holger Rathgeber

Coaching: Evoking Excellence in Others – James Flaherty

The Rules of Management – Richard Templar

Key Management Questions: Smart Questions for Every Business Situation – Tom Lambert

The Five Keys to Continuous Improvement: Unlock the Potential in Your Organisation – David McNeil, Jim McNeil et al.

Facilitating Breakthrough: How to Remove Obstacles, Bridge Differences and Move Forward Together – Adam Kahane

New Power – Jeremy Heimans & Henry Timms

Originals: How Non-Conformists Change the World – Adam M. Grant

Suggested Reading List

Quiet Leadership - Julian Stodd

How Lean Leaders Lead – David Verble. Available from Lean Enterprise Institute (free)

Supercharged Teams: 30 Tools to Great Teamwork – Pamela Hamilton

The Long-Distance Leader: Rules for Remarkable Remote Leadership – Kevin Eikenberry & Wayne Turmel

Start with Why – Simon Sinek

Leading In the Next Normal: A Guide to Building an Engaged, Resilient and Agile Virtual Workforce – R. Michael Anderson

Lean Thinking: Banish Waste and Create Wealth in Your Corporation – James Womack & Daniel T. Jones

The Circle of Innovation – Tom Peters

The Kind Leader: A Practical Guide to Eliminating Fear, Creating Trust and Leading with Kindness – Karyn Ross

Beginners: The Joy and Transformative Power of Lifelong Learning – Tom Vanderbilt

Suggested Reading List

Liquid Thinking: Inspirational Lessons from the World's Great Achievers – Damian Hughes

Toyota Kata Practice Guide - Mike Rother

Toyota Kata: Managing People for Improvement, Adaptiveness and Superior Results – Mike Rother & Todd Belcher et al.

Global Lean for Higher Education – A Themed Anthology of Case Studies, Approaches and Tools - Stephen Yorkstone

The Effective Change Manager's Handbook: Essential Guidance to the Change Management Body of Knowledge – Richard Smith & David King et al.

The Theory and Practice of Change Management – John Hayes

ADKAR: A Model for Change in Business, Government and our Community – Jeffrey Hiatt

Making Sense of Change Management: A Complete Guide to the Models, Tools and Techniques of Organisational Change - Esther Cameron & Mike Green

Agile Project Management for Dummies, 3rd Edition– Mark C. Layton & Steven J. Ostermiller et al.

Suggested Reading List

An Essential Guide to Lean Six Sigma & Business Improvement: The Secrets Every Leader or Manager Should Know; A Practical Roadmap to Successful Cultural and Business Change - John Wellwood

The Toyota Way to Continuous Improvement: Linking Strategy and Operational Excellence To Achieve Superior Performance - Jeffrey K. Liker & James K. Franz

The Essential Guide for New Project Managers: How to Overcome Common Project Management Challenges– Yassine Tounsi

The Lean Toolbox: A Handbook for Lean Transformation – John Bicheno & Matthias Holweg

Thinking In Systems – Donella H. Meadows & Diana Wright

Customer-Driven Process Improvement: A Practical Guide (Advance Book 7) – Sorin Dumitrascu

Systems Thinking & Practice - The Open University

The Naked CEO - Alex Malley

Cause and Effect Lean: Lean Operations, Six Sigma and Supply Chain - John Bicheno

Suggested Reading List

Successful Employee Communications: A Practitioner's Guide to Tools, Models and Best Practice for Internal Communication - Sue Dewhirst & Liam Fitzpatrick

Organizational Culture and Leadership - Edgar H. Schein

How to Mind Map - Tony Buzan

Teaming: How Organisations Learn, Innovate and Compete in the Knowledge Economy - Amy C. Edmondson, Vanessa Hart et al.

The Systems Thinking Playbook: Exercises to Stretch and Build Learning and Systems Thinking Capabilities - Linda Booth Sweeney & Dennis Meadows

The Rise of the Agile Leader: Can You Make the Shift? - Chuck Mollor

Shut Up and Say Something: Business Communication Strategies to Overcome Challenges and Influence Listeners - Karen Friedman

You Are The Team: 6 Simple Ways Teammates Can Go from Good to Great - Michael Rogers

Organisational Culture Change: Unleashing Your Organization's Potential in Circles of 10 - Marcella Bremer & Marcel Lamers

Middle Management Challenge: Moving from Crisis to Empowerment - Alan L. Frohman & Leonard W. Johnson

Suggested Reading List

We hope that you have enjoyed this ebook and have taken away some great titles to read.

Our aim is always to add value to #Continuous Improvement.

There are 12 more books on the website which are all free to download:

Including:

200 Tips for Efficiency and Effectiveness

50 CI Excuses and Replies!

50 Acronyms and their Meanings

The Top 30 CI Playlist

The A-Z of Continuous Improvement

The A-Z of 8 Wastes

CI Quick Tips

and many more!

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