|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Which category are you applying for?** | **1** | **2** | **3** | **4** |
| **Education.** Successful entries will have a clear strategy for training; providing a development pathway that ensures CI skills appropriate for the role. They will be able to demonstrate ow education has led to improved services. They will demonstrate rigour to assuring learning outcomes.  | **Transforming services through collaboration.** Successful entries will demonstrate innovative approaches to collaborative working with other organisations. The work will demonstrate qualitative and quantitative improvements to public services.  | **Step change.** Successful entries will demonstrate a quantifiable step change in embedding continuous improvement in the culture of the organisation. There will be a need to demonstrate what has been done and the difference this has made to workforce engagement. Results of the ICiPS maturity assessment can provide the evidence. | **Citizen Improver.** We invite nominations, or direct entries, from members of the public who have identified an opportunity to improve a public service; and who, through their own endeavours, have been a catalyst for bringing about the improvement**.** |
| ***We will not consider one off & localised step change projects, and we do not base our judgements based purely on the size of financial gains that result from the work***  |
| **Applicant Organisation**  |  | **Address** |  |
| **Contact name & position** |  | **Email** |  |
| **Phone** |  |
| **SUMMARY OF WHY YOU SHOULD WIN**  |

** Annual CI Awards 2019**

**Supporting detail**. You may submit up to 4 sides of A4 providing details of the work for which you are seeking an award. Optional (but highly recommended), a collection of supporting files and web addresses that you may upload to our server to support your entry and provide more background information to the judges We seek evidence of;

* **IMPACT** - How the initiative has improved service delivery or outcomes; preferably quantifiable measures
* **COLLABORATION** – Working across organisations and / or with other organisations. How insight / learnings from the work has or will be shared with other organisations
* **CULTURAL CHANGES** - How the work has helped to change the culture to one of continuous improvement
* **INNOVATION** – What makes your work innovative for your organisation and / or makes it innovative in the external operating environment

**Submission process**

Submissions must be received by 1700 on 16 December 2018. Applications may be sent electronically **to** **awards@icips.org** or by post to Highfield, North Street, Driffield, YO25 6AS. There is no entry fee***.*** You will be notified of the outcome by 24 January 2019.

**Terms & conditions.** These Conditions of Award set out the standard terms and conditions applicable to all

* If shortlisted the applicant agrees to send at least one representative to attend the annual conference to be held March 2019; where final judging will take place. You will be asked to bring posters, photographs, or other information to illustrate your application. You will be provided with a trestle table to exhibit on. Citizen improvers are not expected to exhibit. Failure to attend will result in automatic disqualification.
* The applicant agrees that the application can be shared with ICiPS members via the ICiPS data base.
* The applicant agrees to take part in publicity.
* Consultants may not submit applications based on work commissioned by another organisation without providing evidence of their express consent and clarification of who the award is to be made to.
* The judge’s decision is final.

**Sign to confirm agreement to the terms and conditions**

 **Name ……………………………………………………. Signature …………………………………………..Position…………………………………Date…………………………….**

Return to: