

Participate Information

Dear Participant,

As an active staff member/consult that is involved in the implementation of Quality Management and Continuous Improvement in your Institution, you are hereby invited to participate in a doctoral research survey, with the **purpose** to explore the status of Lean Six Sigma implementation as business process and quality improvement in Higher Education Institutions (HEIs) in the UK, toward the develop a framework for sustainable implementation of Lean Six Sigma improvement initiatives for performance excellence in HEIs. Your knowledge, leadership and practical views and expertise in the field of quality management and continuous process improvement will help to provide valuable insight into this study. This research is being conducted by **Oboh Louis Edaki**, in affiliation with **The University of the West of Scotland**, UK, in partial fulfilment of the requirement for Doctorate in Business Administration – DBA.

Title of Research Study

Sustaining Lean Six Sigma Implementation (as business process and quality improvement methodology) for excellence performance in UK Higher Education Institutions

Participation in this Research Study

Should you accept this invitation to participate in this research, please indicate your agreement in the consent form attached and forward a save copy the researcher email address. During the research process, you will be asked to complete a web-based survey questionnaire which we estimate will take you 10 to 15 minutes. You may also wish to agree to a follow-up interview to find out more about your approach. There are no other commitments or lifestyle restrictions associated in participating. Please note that your participation in this research study is voluntary. You can still withdraw at any time. You do not have to give a reason. You may choose not to answer any questions and may refuse to complete any portions of the research you do not wish to for any reason.

Risks and Benefits of Participation

We do not anticipate any risk to you in your participation in this study. The potential physical and/or psychological harm or distress will be the same as any experienced in everyday life. Whilst there are no immediate benefits for those people participating in the project, it is hoped that this research will have a beneficial impact on it contribution to best practice of quality management and Continuous Improvement both Higher and further education institutions and service sector generally as first of its kind. Results will be shared with participants and their institutions in-order to inform their professional work and best practice.

Confidentiality of Records

All the information that we collect about you and your institution during the research will be kept strictly confidential. You and your institution will **Not** be able to be identified or identifiable in any reports or publications, as participant and their institutions will be represented with a coded ID during analysis. Any data collected about you and your institution in the online survey questionnaire will be stored online in a form protected by passwords using relevant security processes and technologies. You will **Not** be recorded in any way other than your input to the questionnaire without separate permission being gained from you. You and your institution will be duly informed for assent before any further publication in article and journal will be made by the researcher.

Research organiser and Ethical Review

The project is self-funded by Doctoral Student Researcher Mr. Oboh Louis Edaki, in affiliation with the University of the West of Scotland. This project has been ethically approved by the University's Ethics Committee. The University of the West of Scotland Research Ethics Committee monitors the application and delivery of the ethics review procedure across the University.

Contact Information

Should you have any questions regarding this study, please feel free to contact the following:

- Primary Investigator: Louis Edaki; Mobile: 07588788466;
Student email: B00309087@studentmail.uws.ac.uk
- Research Director of Study: Dr. Daba Chowdhury;
email: Daba.Chowdhury@uws.ac.uk.
- Research Supervisor: Dr. David Chitakunye; Email: David.Chitakunye@uws.ac.uk
- University of the West of Scotland, Paisley Scotland; Tel: 0141 849 4101;
Email: ask@uws.ac.uk

If you consent to participate in this research, please complete and sign the consent form attached to this letter, and return a copy to the following email:

B00309087@studentmail.uws.ac.uk

Thank you for your consideration to participate in this important research. Your expertise and opinions are critical to the success of this study.

Your Sincerely,

O. Louis EDAKI.

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